



Observation Policy

Observation Practice

- Each child is regularly observed by their key person, who is responsible for documenting significant learning and developmental milestones.
 - A range of observational formats is used to capture learning across all areas of development, including spontaneous observations, planned observations, photos, and short narratives.
 - Observations are recorded and stored within each child's individual online learning journey via the Famly App.
 - Observations are used to inform planning, identify next steps in learning, and to ensure each child is supported in their ongoing development.
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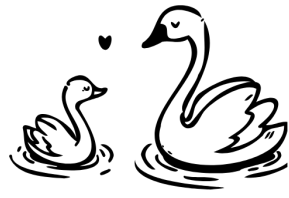
Parental Involvement and Consent

- Observations are shared regularly with parents through the Famly App, encouraging home-setting partnerships and two-way communication.
- Parental feedback is welcomed and encouraged to create a fuller picture of each child's development.
- Parents are asked to sign a consent form authorising staff to carry out and record observations of their child as part of their child's learning journey.

Signed (Jess): Jess Burns

Signed (Scott) Scott Marshall

Review Date: March 26



Little Cygnets
Childcare