



Quality Assurance Policy

Policy Statement

At Little Cygnets Childcare Ltd, we are committed to delivering the highest standard of childcare. We believe that no matter how effective our current practice may be, there is always opportunity for reflection and improvement. This policy sets out the principles and procedures that underpin our commitment to quality and continuous development across all areas of our provision.

Aims of the Policy

- To outline our shared values and the high standards we aspire to in all aspects of practice.
 - To ensure a consistent and robust approach to quality assurance that promotes reflective practice and continuous improvement.
 - To ensure that the welfare, learning and development of every child remains central to our work.
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Quality Outcomes

We are committed to:

- Providing a **professional, inclusive and responsive service** that recognises and meets each child's unique needs.
- Embedding the **EYFS (Early Years Foundation Stage)** as the foundation of our planning, assessment, and quality monitoring.
- Ensuring that **children's voices are heard** and that they are actively involved in decision-making, including planning activities and outings.
- Seeking and responding to **feedback from children, parents/guardians, and staff** through regular consultation, discussions, and questionnaires.
- Maintaining **open, respectful communication** with parents and guardians to promote partnership working.
- Using the **Key Person approach** effectively to support secure attachments and personalised care.



- Undertaking **regular staff supervision, peer observations and annual appraisals** to support professional development and uphold high-quality practice.
 - Reviewing our provision annually in line with updated **EYFS guidance** and best practice standards.
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What Does Quality Mean at Little Cygnets?

Quality in our setting is defined by:

- The effectiveness of our provision in achieving our aims and meeting the needs of children and families.
 - The experiences, relationships and outcomes for every child in our care.
 - The perceptions of quality as expressed by parents, carers, children and staff.
 - A commitment to **evidence-based practice**, reflective thinking and proactive service development.
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Quality Standards

To maintain consistently high standards, we:

- Implement a **robust system of internal evaluation and monitoring**, led by the management team.
 - Use **observations, audits, feedback** and tracking to identify strengths and areas for development.
 - Encourage **team collaboration** and shared ownership of quality improvement goals.
 - Respond quickly and effectively to any concerns, complaints, or incidents that may affect our service quality.
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Our Quality Assurance Approach

We are committed to:

- Defining and working towards **excellence** in all aspects of our service.
- Setting **clear, measurable objectives** for continuous improvement.



- Regularly reviewing and updating our quality assurance systems to reflect current best practice and regulatory expectations.
- Embedding a **culture of continuous professional development**, where all staff are supported to reflect, learn and grow.

This policy is reviewed annually or sooner if required due to changes in legislation, regulation, or practice.

Signed (Jess): Jess Burns

Signed (Scott) Scott Marshall

Review Date: March 26