



Outings Policy

The safety and welfare of every child is our top priority. We believe that outings provide valuable opportunities for children to explore the world around them, develop new skills, and engage in stimulating experiences.

Permissions & Planning

- Permission forms for outings are completed upon admission. If a parent or carer wishes to withdraw permission, it is their responsibility to inform us.
- When planning outings, we carefully assess child-to-adult ratios and consider the individual needs of each child.
- Risk assessments are conducted before every outing to minimise potential risks and ensure a safe experience.

Places We Visit

We regularly visit a variety of local places to enrich the children's learning and development, including:

- Local parks & farms
- Rising Sun Country Park
- Libraries
- Soft play centres
- Healthy walks
- Beaches
- Nursery & school drop-offs/pick-ups

During school holidays, we organise exciting day trips, which may include:

- Museums (Discovery Museum, Laing Art Gallery, South Shields Museum, etc.)
- Parks & beaches (various locations)
- Roman Forts (Segedunum)
- Pets Corner at Jesmond Dene

Safety & Supervision on Outings

- We take advantage of learning opportunities by discussing Stranger Danger and Road Safety.
- Staff members carry a written list of all children on each outing.
- Children are supervised at all times, with regular head counts conducted.



- We ensure children's safety by:
 - Holding hands, using reins, or buggies as needed.
 - Carrying mobile phones and a small first aid kit at all times.
 - Wearing reflective jackets for visibility.
 - Staying in required ratios
 - Risk assessing prior and during the trip.

Collection & Security Procedures

- Children are never handed over to parents during outings. They must return to Little Cygnets before being released to their parents.
- Our Abduction & Threatened Child Abduction Policy is strictly followed at all times.

We are committed to making outings safe, enjoyable, and enriching for all children. If you have any questions or concerns, please feel free to reach out to us.

Signed (Jessica Burns): Jessica Burns

Signed (Scott Marshall): Scott Marshall

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